



Healing Warriors Program Council of Advisors Roles and Responsibilities

1.0 Purpose

1.1 The purpose of this document is to describe the Roles and Responsibilities for the Healing Warriors Program (HWP) Council of Advisors (CA), or HWP Advisory Council (AC), which advises and assists HWP leadership with the general promotion of HWP.

2.0 Description

2.1 The HWP CA promotes and supports the organization's growth and development, and advises staff on complex and/ or specialized matters as well as general programmatic efforts. The HWP CA consists of leaders from business, higher education, nonprofit, government and military sectors, nominated by the HWP Board of Directors, senior staff, volunteers, and approved by the Board of Directors.

3.0 Major Responsibilities

3.1 Be familiar with the HWP's mission, vision, structure, and annual goals.

3.2 Be available for phone-based or face-to-face consultation as may be requested, and provide advice to HWP board and staff leadership regarding the strategic direction or other such matters as may arise taken by HWP board of directors.

3.3 Promote HWP to colleagues and connect the organization with leaders and donors who can assist in advancing the organization's mission.

3.3 Sponsor, support, and attend HWP activities and events.

3.4 Promote linkages between sustainability in complementary care and in businesses, nonprofits, and government organizations that serve veterans.

4.0 Length of Term

4.1 Term of service is one year which may be renewed pending approval of the board and needs of the organization. Upon documented agreement (see motions in board meeting minutes) by the board and executive staff, board members may be retained for longer periods depending on the needs of the organization.

5.0 Meeting and Time Commitment

5.1 Council of Advisors members will be contacted via email or phone and provided content in advance of any proposed meeting or discussion.

5.2 Advisory Council members are invited to attend the annual HWP strategy meeting, and all HWP hosted receptions, or conferences.

6.0 Expectations



Healing Warriors Program Council of Advisors Roles and Responsibilities

6.1 Attend and participate in meetings, consultations, and special events as requested.

6.2 Participate on a standing committee of the board, and serve on ad-hoc committees as requested.

6.3 Be alert to community concerns that can be addressed by HWP mission, objectives, and programs.

6.4 Help communicate and promote HWP's mission and programs to the community.

7.0 Compensation

7.1 HWP Council of Advisors members are not compensated for their service.

8.0 Change Log

8.1 dbgleason v 1.0 12/9/2015

8.2 dbgleason v 1.1 11/28/2017